



Glen Jude D'mello  
M.A. (ELT.) USA  
IELTS Expert  
Ex. IELTS Examiner  
(British Council)

**DELA**

**(D'mello English Learning Academy)**

136/1, Opp. Shree Siddhivinayak Mandir, Mohannagar,  
Chinchwad, Pune - 411 019. Mob. : 9373037407 / 8421620234

E-mail : glenjude1986@yahoo.com

**SH LEARNING ACADEMY**

ak Mandir, Mohannagar, Chinchwad, Pune-411019  
8037407 / 8421620234

Dated: 26<sup>th</sup> June, 2019

Ref: DELA/Admin/2019/876

The Principal,

Chaitanya Medical Foundation,

College of Physiotherapy,

Chinchwad, Pune – 411019.

**Sub: Request to teach students Communication Skills.**

Respected Madame,

Considering the growing importance of English as a global language, D'MELLO ENGLISH LEARNING ACADEMY is pleased to submit its quotation to teach your students **Communication Skills at DELA.**

Studies have shown that using this technology in classrooms have proven success rates. It raises test scores, improves learning, eases grasping power, enhances literacy, boost attentiveness and increases comprehension and Listening Skills. It dominates the overall College rating.

The sole English Academy to start an English Language Lab at Chinchwad, Pune.

Looking forward for your kind co-operation.

Quoted below is a detailed Quotation and Course content towards **Communication Skills at DELA.**

Thanking you in Anticipation.

Yours respectfully,

(GLEN JUDE D'MELLO)

DELA

## **D'MELLO ENGLISH LEARNING ACADEMY**

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### **COMMUNICATION SKILLS:**

- a. DELA is interested to teach Communication SKILLS with a minimum fee of Rs.12, 000/- per student at the English Language Lab (No installment). Collection of the fees will be solely the responsibility of DELA.
- b. Classes will be conducted thrice a week (1.5 hrs.) Duration 4 months.
- c. A minimum of 25 students in one class can be accommodated.
- d. 100% attendance mandatory needed for the course to be implemented. Attendance will be regularly taken.
- e. The course includes mandatory YOGA exercise thrice a week of 1hour duration, free of cost till the course is completed for all students enrolled at DELA.
- f. DELA will provide all study materials and charge students Rs.200/- for not complying to speak English at the English Language Lab.  
  
The Penalty amount collected will be spent accordingly towards the student's entertainment. There will be a strict vigilance on the Penalty collection (a record will be maintained) towards all Batches.
- g. DELA will update the performance and attendance of each student to the Principal every month.

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## **COURSE CONTENT.**

### **VOCABULARY BUILDING:**

A vocabulary comprising of 600 synonyms will be provided to each student.

**PHONETICS:** IPA symbols, how to use a Dictionary, word transcriptions, Intonations and stress.

**GRAMMAR PRACTICE :** Determiners, Articles, Prepositions, Tense, Use of Grammar in context.

### **LISTENING MODULE:**

- a) Primary Listening Skill Development.
- b) Advanced Listening Skill Development.
- c) Attacking and Cracking Questions and Accomplishing Answers.
- d) Discussion on the final Summary of Listening Strategies.
- e) Rectification.
- f) Mock Test.

### **READING MODULE:**

- a) Techniques of reading better and faster.
- b) Techniques of Skimming and Scanning.
- c) Strategies and Preparation on Reading task.
- d) Intensive and Extensive reading. Learning about connecting words.
- e) Mock Test.

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## **WRITING MODULE:**

- a) Introduction of writing Task.
- b) Brainstorming.
- c) Generating Sentences, Sentence clarity and correctness.
- d) Creative Writing and Journal Writing.
- e) Mock Test.

## **SPEAKING MODULE:**

- a) Greeting and Introduction.
- b) Fluency practice and Conversation language formats.
- c) Getting introduced with English Task.
- d) Elicitation.
- e) Speculation and Attitudes.
- f) Removing Inertia and Preserving the Habit of Speaking English.
- g) Mock Test.



## INTERN'S ATTENDANCE

SNO	NAME	Signature			
1	Acharekar Amruta	<i>Acharekar</i>	29	Shah Dharmil	<i>Dharmil</i>
2	Aghav Onkar	<i>Onkar</i>	30	Sharma Sandeep	<i>Sandeep</i>
3	Ahirekar Dipti	<i>Dipti</i>	31	Shetkar Pratibha	<i>Pratibha</i>
4	Ahmed Farida	<i>Farida</i>	32	Shweta Jha	<i>Shweta Jha</i>
5	Bagul Manasi	<i>Manasi</i>	33	Tayshete Aditi	<i>Aditi</i>
6	Barge Vidula	<i>Vidula</i>	34	Soneji Urvashi	<i>Urvashi</i>
7	Boddawar Neha	<i>Neha</i>	35	Vichare Vedha	<i>Vedha</i>
8	Bulsara Mansi	<i>Mansi</i>	36	Wani Rutuja	<i>Rutuja</i>
9	Christina Mathew	<i>Mathew</i>			
10	Desai Jash	<i>Jash</i>			
11	Ingale Abha	<i>Abha</i>			
12	Jagdale Aarohi	<i>Aarohi</i>			
13	Kakad Shruti	<i>Shruti</i>			
14	Kalwaghe Swati	<i>Swati</i>			
15	Kamat Shikha	<i>Shikha</i>			
16	Oak Kasturi	<i>Kasturi</i>			
17	K. Deepshikha	<i>Deepshikha</i>			
18	Khwaja Faiz	<i>Faiz</i>			
19					
20	Mer Sonal	<i>Sonal</i>			
21	Merin Shaji	<i>Shaji</i>			
22	Nagpal Yogita	<i>Yogita</i>			
23	Naik Rashmi	<i>Rashmi</i>			
24					
25					
26	Rane Aishwarya	<i>Aishwarya</i>			
27	Sattavat Jimisha	<i>Jimisha</i>			
28	Savla Ankita	<i>Ankita</i>			

Coordinator

*Chopade*

PRINCIPAL

Dr. Mrs SHILPA A. PARAB  
M.Ph.T. (Cardio Respiratory)  
PRINCIPAL  
CMF's College of Physiotherapy  
1/6 ATSS, Chinchwad, Pune -19